



## TUITION SCHEDULE FOR 2024/2025 SCHOOL YEAR

### Schooling Fees

Toddler Half Day (9am-12pm)	\$17,120
Toddler Full Day (9am-4pm)	\$25,680
Casa Half Day (9am-12pm)	\$15,970
Casa Full Day (9am-4pm)	\$23,050
Elementary Full Day (9am-4pm)	\$27,300

### Payment Options

#### **Payment Plan A - 10 Monthly Installments (June 1 to March 1)**

Payments may be made by cheque or Electronic Funds Transfer in the following installments:

	Due with application	June 1 2024 - March 1, 2025	Total Tuition Cost
Toddler Half Day	\$2,000	\$1,512	\$17,120
Toddler Full Day	\$2,000	\$2,368	\$25,680
Casa Half Day	\$2,000	\$1,397	\$15,970
Casa Full Day	\$2,000	\$2,105	\$23,050
Elementary	\$2,500	\$2,480	\$27,300

#### **Payment Plan B - Two Payments - Early Payment Discount**

Payments may be made by cheque or Electronic Funds Transfer in the following installments:

	Due with application	September 1, 2024	January 1, 2025	Total Tuition Cost
Toddler Half Day	\$2,000	\$7,346	\$7,346	\$16,692
Toddler Full Day	\$2,000	\$11,519	\$11,519	\$25,038
Casa Half Day	\$2,000	\$6,786	\$6,786	\$15,572
Casa Full Day	\$2,000	\$10,237	\$10,237	\$22,474
Elementary	\$2,500	\$12,059	\$12,059	\$26,618

## Payment Plan C - One Payment - Early Payment Discount

Payments may be made by cheque or Electronic Funds Transfer in the following installments:

	Due with application	September 1, 2024	Total Tuition Cost
Toddler Half Day	\$2,000	\$14,264	\$16,264
Toddler Full Day	\$2,000	\$22,396	\$24,396
Casa Half Day	\$2,000	\$13,172	\$15,172
Casa Full Day	\$2,000	\$19,898	\$21,898
Elementary	\$2,500	\$23,435	\$25,935

## Before/After Hour Fees

Payments may be made by cheque or Electronic Funds Transfer in the following installments:

	10 Monthly Payments on 1st of: June 2024 - March 2025	Early Payment Discount - One Payment (Sep 1, 2024)	Early Payment Discount - Two Payments (Sep 1, 2024, Jan 1, 2025)
Morning (8am-8:45pm)	\$346	\$3,287	\$1,687
Afternoon (4pm-4:45pm)	\$346	\$3,287	\$1,687
Both	\$622	\$5,909	\$3,033

## Cheques and E-Transfers

For all payment plans:

- All post dated cheques for payments covering the full academic year are due by May 15th, 2024.
- If e-transferring, payment is due on the 1st of each month to [info@manormontessorischool.com](mailto:info@manormontessorischool.com)

## Other Cost Considerations

1. School Uniform
2. Elementary program field trip costs (approximately \$200/yr)
3. Cost to replace any lost or damaged phonetic reader and library books
4. Cost to replace any lost or damaged book bags

## Tuition Deposit

Casa and Toddler parents are required to pay a ***non-refundable*** and ***non-transferable*** enrollment deposit of \$2000.00. Elementary parents are required to pay a ***non-refundable and non-transferable*** enrollment deposit of \$2500.00. This deposit will ensure your child's enrollment in the upcoming academic year. This amount will be credited to your account. There is no administration fee. Deposit must be provided through one of the following methods:

1. Cheque dropped off at the school office. Cheque made out to: Manor Montessori School
2. E-transfer to [info@manormontessorischool.com](mailto:info@manormontessorischool.com)

### **Child Care Deduction Receipts**

Children 6 years and under may collect a tax receipt for all tuition. Children over 6 may collect tax receipts for before and after care and the lunch program. Manor Montessori will provide these receipts.

### **Family Discounts**

For those families who have two or more children enrolled in the program, there is a 10% discount applied to his/her sibling(s) tuition(s). If you have more than one child enrolled in the program, please issue separate cheques for each child. Likewise, please send separate e-transfers for each child.

### **Withdrawal Requests**

A student's place in our programs is accepted for the full academic year. If you choose to remove your child from the school program partway through a term, the full term tuition is due and payable and will not be refunded. The foregoing does not apply in the case of death, serious illness or if the school dismisses the child. Terms are September to December, January to March and April to June.

## **TERMS AND CONDITIONS**

1. A deposit is payable at the time of registration. Two thousand five hundred (\$2,500.00) for Elementary and Two thousand (\$2,000.00) for Casa and Toddler.
2. All post dated cheques for the school year are to be dated for the first of each month and remitted to the office by May 1<sup>st</sup>.
3. If e-transferring, please send on the 1<sup>st</sup> of each month to: [info@manormontessorischool.com](mailto:info@manormontessorischool.com)
4. Manor Montessori School reserves the right to suspend any student from the school if payment is not received by the due date. If you need financial accommodation, please contact the office.
5. There will be a charge of \$25.00 for any NSF cheques.
6. Three consecutive NSF cheques will necessitate a certified cheque for the remaining months.
7. The child's reports and records will not be released to parents or any other institution unless tuition is paid in full.
8. Parents may be held responsible for damaged materials.
9. The school is not responsible for the reimbursement of fees for the time a child is absent from the program due to illness, vacation and or other. Fees are still owing if your child is away from the school.
10. No transfer of funds: Manor Montessori School reserves the right to not permit the transfer of funds from March or Summer camp to school tuition or to other siblings.
11. Late pickup/early drop off fees: are \$1.00/minute (i.e. 5 mins = \$5.00). The school will collect this fee and pay it to the faculty member on duty.